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**THE MAYURBHANJ CENTRAL CO-OPERATIVE BANK LTD.,  
At/P.O. Baripada Dist:- Mayurbhanj (Odisha) Pin- 757001**

No. 661

Date: 16 | 05 | 2024

**Invitation of quotation for Supply & installation of Fire Extinguisher at the  
Mayurbhanj Central Co- operative Bank Ltd., Baripada.**

Sealed quotations are hereby invited from reputed manufacturer (OEM)/ Authorized Distributor/ Dealer/ Supply Agency having GST Registration Certificate and PAN by the undersigned for supply & installation of Fire Extinguisher for our Bank use only as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before **03.06.2024 01:00 P.M.** The Quotation so received shall be **opened at 04:00 PM on the same dated i.e, on 03.06.2024**, in presence of members of Purchase Committee of the Bank. The Envelope containing the quotation would please be sealed & super scribed as under:

**"QUOTATION FOR SUPPLY & INSTALLATION OF FIRE EXTINGUISHER"**

**General Terms & Conditions:**

1. The quotation received after this deadline & unsealed shall not be entertained under any circumstances whatever. In case of postal delay this Bank will not be responsible.
2. Quotations must be in the closed signed by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative, letter of authorization must be attached with the quotation.
3. Rates must be quoted in Indian rupee and taxes & other taxes , if any, must be written separately.
4. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
5. The rates quoted must be valid for 60days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
6. RTGS/ NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/ firm/ agency.
7. The firm/ agency may satisfy the following conditions and attach self attested copy of the same with the quotation:
8. Firm shall be registered with the Government of Odisha/ Central Government.
9. The firm shall have valid GST No. and IT PAN.

10. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
11. **Delivery Period:** within 30days from Purchase order.
12. **Payment Terms:** Payment will be only after satisfactorily delivery and after inspection by the Bank.
13. **Quantity:** The quantity of items given in the Quotation is tentative, which may be increased or decreased as per the Bank's requirement.
14. Bank reserves the right to increase or decrease quantity and/ or amount of work.
15. Bank reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason.

**(Specification)**


Sl. No.	Particulars	Make
1	ABC Extinguishers of 4 kg	16 nos.

  
Chief Executive Officer

Memo. No. 662

Date: 16 / 05 / 2024

Copy of Quotation Call Notice forwarded to the Purchase Committee of the Bank for information and necessary action.

  
Chief Executive Officer

Copy to Notice Board of all Branches/ Head Office/Website